



# Wintersburg Sports Ministry

## New Player Registration Process

### SEYO Basketball: 2018 Spring Season

#### Steps for Returning Player Registration:

1. Log on to <http://wpcsports.stage.signupsnap.com/#/home> (link will also be available on our WPC Sports Ministry website at <http://wpcsportsministry.org/wpc-basketball/>)
2. Click on the Wintersburg Sports Ministry Logo
3. Click on “Create an Account”
4. Enter your Email Address, Username and Password in the appropriate boxes.
5. Click the “Submit” button.
6. Enter **ALL** Account and Child(ren) Information on the following screens:
  - Parent1/Guardian1 Screen & then click “Next” at the bottom of the Screen
  - Parent2/Guardian2 Screen & then click “Next” at the bottom of the Screen
  - Child Info Screen, then *if necessary*, add another child by clicking on the “Add Another Child” at the bottom of the Screen. When finished, click “Next” at the bottom of the Screen. *Please make sure to enter your child’s grade, t-shirt size & high school basketball level played (none, freshman, sophomore, JV, Varsity).*
  - Medical Info Screen & then click “Next” at the bottom of the Screen
  - Additional Info Screen & then click “Next” at the bottom of the Screen
7. E-Signature Section – Waivers & Agreements:
  - **A.** SEYO Member Agreement, **B.** Consent to Treatment, **C.** Release of Liability, **D.** Media Authorization & **E.** SEYO Code of Conduct Screens: Read the Agreements and then click on the circle to the left of “I/We have reviewed...on MM/DD/YYYY” and then click “Next” at the bottom of the Screens
  - **F.** Sports Ministry Participation Record Screen: Read the Agreement and then click on the circle to the left of “I/We have reviewed, read and accept these agreements on MM/DD/YYYY” and then click “Next” at the bottom of the Screen.
  - Account Signup Summary Screen: Click on the circle to the left of “I/We have reviewed, read and agree with this Agreement by electronic signature acceptance on MM/DD/YYYY”. An Electronic Signature box will pop up. Enter your electronic signature in the box and click the “Save” box and then click the “Submit” button
  - You will then see a popup box indicating “Account details successfully updated.”
  - Click **OK**
8. You will now be on the Activity SignUp Screen. Click on **SEYO 2018 Spring Basketball** under New Activity Signups.
  - Select your child that you are registering for Spring Basketball
  - Select the “**WSM Registration Fee for First Player**” Slider by clicking on the slider and moving it to the right until it turns blue.

- Select any additional children who will be registering for Spring Basketball
  - Select the “*WSM Registration Fee for addl. sibling or addl. season*” Slider and move it to the right until it turns blue
  - Select the “*SEYO One Time Family Membership Fee*” Slider if your son/daughter is your first child who will be registering for a SEYO basketball team and move it to the right until it turns blue.
  - Click the “Next” Button
9. You are now on the Activity Payment Screen. Click the “Payment” Button.
10. You are now in **Paypal**. You can either pay through Paypal or pay with a Debit or Credit Card. You will receive a confirmation email from Paypal once you have completed the Payment process.
11. If you are purchasing a uniform for your child, please fill out the attached “Uniform Order” Form and send a check made payable to “*Wintersburg Sports Ministry*” for **\$62** for new uniform (*jersey & shorts*); Jersey only (**\$35**); Shorts only (**\$27**) to the following address:

**Wintersburg Sports Ministry**  
**Attn: Sue Masamitsu**  
**2000 N. Fairview Street**  
**Garden Grove, CA 92706**

*\* Players will be able to try on uniforms in the Wintersburg Church Social Hall on Sports Ministry Sunday on September 10<sup>th</sup>.*

12. You have completed the registration process...

13. **Fees for 2018:**

**\$190** for 1<sup>st</sup> child; **\$165** for each additional sibling or 2<sup>nd</sup> Season (*i.e. played Winter Season*)

If you have any problems or questions, please contact us at:  
[registration@wpcsportsministry.org](mailto:registration@wpcsportsministry.org)