



# Wintersburg Sports Ministry

## New Player Registration Process

### SEYO Basketball: 2019 SEYO Spring Season

#### Steps for New Player Registration:

1. Log on to <http://wpcsports.stage.signupsnap.com/#/home> (link will also be available on our WPC Sports Ministry website at <http://wpcsportsministry.org/wpc-basketball/>)
2. Click on the Wintersburg Sports Ministry Logo
3. Click on “[Create an Account](#)”
4. Enter your Email Address, Username and Password in the appropriate boxes.
5. Click the “[Submit](#)” button.
6. Enter **ALL** Account and Child(ren) Information on the following screens:
  - Parent1/Guardian1 Screen & then click “[Next](#)” at the bottom of the Screen
  - Parent2/Guardian2 Screen & then click “[Next](#)” at the bottom of the Screen
  - Child Info Screen, then *if necessary*, add another child by clicking on the “Add Another Child” at the bottom of the Screen. When finished, click “[Next](#)” at the bottom of the Screen. *Please make sure to enter your child’s grade & t-shirt size.*
  - Medical Info Screen & then click “[Next](#)” at the bottom of the Screen
  - Additional Info Screen & then click “[Next](#)” at the bottom of the Screen
7. E-Signature Section – Waivers & Agreements:
  - **A.** WPC Release of Liability, **B.** WPC Consent to Treatment, **C.** WPC Media Authorization, **D.** SEYO Member Agreement, **E.** SEYO Code of Conduct, **F.** WPC Sports Ministry Participation Record Agreement & **G.** WPC & SEYO Concussion Agreement: Read the Agreements and then click on the circle to the left of “*I/We have reviewed, read and accept*” and then click “[Next](#)” at the bottom of the Screens
  - Account Signup Summary Screen: **A.** Click the “Sign Here” button, **B.** Enter your electronic signature in the box, **C.** Click the “Save” button **D.** Select the designated parent/guardian who signed the e-signature box at the bottom and then **E.** Click the “[Submit](#)” button
8. You will now be on the Activity SignUp Screen. Click on “[2019 SEYO Spring Basketball](#)” under New Activity Signups.

- **First Player:** If you are paying for the First Player in your family, **A.** Select the child from the dropdown menu, **B.** Select the “*WSM Registration Fee for First Player*” Slider by clicking on the slider and move it to the right until it turns blue. **C.** If you are ordering a WSM Uniform, click the “*WSM Uniform Top and Bottom*” Slider and move it to the right until it turns blue. **D.** Click the “*Next*” Button. **E.** You are now on the Activity Payment Screen. Click the “*Payment*” Button. **F.** You are now in Paypal. You can either pay through Paypal or pay with a Debit or a Credit Card. *You will receive a confirmation email from Paypal once you have completed the payment process.*
  - **Additional Player(s):** If you are playing for an Additional Player in your family, **A.** Select the child from the dropdown menu, **B.** Select the “*WSM Registration Fee for Additional Player*” Slider by clicking on the slider and move it to the right until it turns blue. **C.** If you are ordering a WSM Uniform, click the “*WSM Uniform Top and Bottom*” Slider and move it to the right until it turns blue. **D.** Click the “*Next*” Button. **E.** You are now on the Activity Payment Screen. Click the “*Payment*” Button. **F.** You are now in Paypal. You can either pay through Paypal or pay with a Debit or a Credit Card. *You will receive a confirmation email from Paypal once you have completed the payment process*
9. If you are purchasing a uniform for your child, please fill out the *WSM Uniform Order Form*.

#### 10. Fees for 2019:

**\$200** for 1<sup>st</sup> child; **\$175** for each additional sibling; **\$55** for Uniform (*Top & Bottom*)

If you have any problems or questions, please contact us at:

[registration@wpcsportsministry.org](mailto:registration@wpcsportsministry.org)